

# Notice on Upgrading the Online Verification Mode for Chinese Visa Applications

## **Dear Applicants,**

Starting from **September 30, 2025**, the Ottawa Chinese Visa Application Service Center will launch the online visa verification platform. All applicants (excluding those applying for visas to Hong Kong, China and Macao, China) must first fill out the application form and submit materials online. Applicants may proceed to the Ottawa Visa Center to submit their documents only after the verification has been approved (applicants for diplomatic, official, or courtesy visas shall still submit their applications to the Embassy of the People's Republic of China in Canada).

To ensure the smooth upgrade of the system, the Ottawa Visa Center plans to conduct system testing from September 27 to 29, 2025. During the testing period, case acceptance services such as document submission will be suspended. You are requested to pause filling out the application form to avoid the loss of already filled information after the system upgrade is completed.

**Applicants who have submitted their applications through the original Chinese visa application form system by September 26, 2025, must complete the submission of materials at the Ottawa Visa Center by 15:00 p.m. on September 26, 2025. Applications received after this deadline will not be accepted due to the testing for the original system upgrade.**

**After upgrading to the online visa verification platform, the steps for the visa application process are outlined below:**

### **(I) Prepare Visa Application Materials**

Please prepare the application materials according to the type of visa you are applying for. (For the material list, please [click here](#).)

### **(II) Fill Out the Visa Application Form Online and Upload Application Materials**

Please log in to the website of the Chinese Visa Application Service Center (hereinafter referred to as the "Visa Center") at [www.visaforchina.cn](http://www.visaforchina.cn), select "Canada, Ottawa", register and log in.

Follow the prompts to fill out the Visa Application Form online, upload the application materials, submit the application, and wait for the preliminary verification to be approved.

**Reminder:** After submitting the application, the Visa Center may require you to provide additional materials. Please check the "Application Status Inquiry" section to keep track of your application progress in a timely manner. When the application status shows "Passport Submission Pending" or "Approved", can submit your passport at the visa

application center..

### **(III) Submit Visa Application Materials to the Visa Center and Pay Fees**

After receiving the confirmation email, the applicant may bring the **printed email attachment: Visa Application Certificate**, and go to the Ottawa Visa Center to submit the visa application materials, provide biometric information, and pay the fees during the **working hours (9:00 a.m. to 3:00 p.m. on workdays)**.

The following materials must be submitted to the Ottawa Visa Center:

- (1) Original passport;**
- (2) Visa Application Certificate;**
- (3) One recent passport photo (taken within the last 6 months, full-face, without a hat, white background, color, 3.3cm × 4.8cm, no accessories allowed);**
- (4) Original Chinese passport (formerly held Chinese nationality, first time applying for a visa);**
- (5) Other valid passports (if any).**

Applicants are required to provide fingerprint samples at the Visa Application Center.

The following visa applicants are exempt from fingerprint collection:

- ① Applicants under the age of 14 or over the age of 70;
- ② Applicants holding a diplomatic passport or those eligible for the issuance of Chinese diplomatic, official, or courtesy visas;
- ③ Applicants who have applied for a biometric visa and provided fingerprint samples at the same Chinese embassy/consulate (or visa center) with the same passport within the past five years;
- ④ Individuals with missing fingers on both hands or those unable to provide fingerprints for all ten fingers.

**Important Reminder: Applicants must go to the Visa Center in person to provide fingerprint samples. If any forgery or fingerprint collection by an impersonator is discovered, the applicant will be denied entry into China and shall bear all consequences arising therefrom.**

It is recommended that applicants requiring two-way courier service (who must be eligible for fingerprint exemption) submit their online applications at least one month in advance. Courier service can only be arranged after the online verification is approved.

All fees must be paid when submitting the application materials. The fees include visa fee, visa service fee, tax, and courier service fee (if applicable).

**Reminder:** The Ottawa Visa Center is not responsible for the approval of Chinese visas; the Embassy of the People's Republic of China in Canada will decide whether to issue a visa, the type of visa to be issued, and the validity period of the visa in accordance with relevant Chinese laws and regulations. If the visa application is not approved by the Embassy, or is rejected, or the number of entries, validity period, or duration of stay is

changed, the visa fee will be charged as required, and the service fee will not be refunded.

**(IV) Collect the Document**

Please collect your document at the Ottawa Visa Center during the specified expected collection time, using the Visa Collection Slip issued to you when you submitted the application.

**Reminder:** If the visa officer requires additional materials or the application is still under review, your document collection date will be delayed.

Ottawa Chinese Visa Application Service Center

Date: Sept.12, 2025